



Internship Opportunities 2023-2024 Higher Education Policy Intern

StopHazing's Internship Program seeks Higher Education Policy Intern applicants with strong interests in higher education policy, grassroots efforts, and research-based prevention work to join the *StopHazing & Clery Center** policy team for a remote internship in 2023 – with Summer, and Fall term opportunities. This internship is a unique opportunity to work with the multi-organization team providing national leadership in hazing prevention research, resource development, and policy advocacy. Policy interns gain practical experience and have opportunities to contribute beyond the boundaries of traditional graduate assistantships.

Job Description

The Higher Education Policy Intern will be part of a small and fast-paced (remote) team and will support federal hazing prevention legislation, assist in developing and disseminating information and resources on relevant legislation – the REACH Act, and support the hazing prevention research initiatives for 12-15 hours/week for 15 weeks. Applicants must be self-starters, have strong written and oral communication skills, and an interest in the policymaking process and grassroots efforts that promote student well-being and safe school, campus, and organizational climates at institutions nationwide.

Qualification and Expectations

- Enrolled in a graduate Public Policy program (or closely related field at graduate or undergraduate level)
- Must have knowledge of the political and legislative processes on Capitol Hill ●
- Must have the ability to work collaboratively on a remote team and independently ●
- Must have strong written and verbal communication skills
- Must have strong organizational skills and be attentive to detail(s)
- Interest in the StopHazing mission of promoting safe school, campus, and organizational climates
- Interest in the Clery Center mission of working together with college and university communities to create safer campuses
- Interest in higher education policy and research-based work
- Commitment to DEI and work that actively dismantles systems of oppression

Responsibilities

May include some or all of the following:

- Outreach to Congressional offices seeking support and co-sponsorship for hazing prevention legislation
- Draft communications including coalition letters, email templates, and phone call scripts supporting hazing prevention legislation



- Outreach to higher education and related interest groups and organizations to build support for hazing prevention legislation
- Set up and participate in stakeholder meetings with Congressional staff
- Keep a well-organized and up-to-date Congressional tracking spreadsheet
- Keep a well-organized and up-to-date outreach tracking spreadsheet
- Provide input for content development of infographics and social media presence to communicate the significance and implications of hazing prevention policy
- Building on the research, write clear and engaging blog posts for StopHazing to communicate the significance and implications of hazing prevention policy, key data, trends, outcomes, intersections, etc.
- Work with the team to brainstorm new and creative ways to engage various stakeholder groups to keep momentum going for hazing prevention legislation
- Work with the team to recruit and maintain membership in StopHazing's Student Network for Advocacy and Prevention (SNAP)
- Complete other tasks as assigned
- Attend weekly supervisor meetings to discuss upcoming projects and work plans

Remuneration:

A stipend of \$1,500-2,000 pending a 30-day performance review; possible academic credit; experience.

This position provides an opportunity for possible academic credit for the applicant's program curriculum requirements. Credit(s) enrollment is not mandatory; however, we acknowledge most graduate programs require a type of practicum experience/internship and are willing to structure the internship to meet those needs given a successful applicant. An internship contract outlining duties and responsibilities will be drafted and agreed upon between StopHazing's internship supervisor, Meredith Stewart, and the intern. If academic credit is involved, a faculty sponsor shall also agree. Additionally, intern evaluation methods and timelines will be agreed upon.

How to Apply:

Interested applicants should submit the form on the StopHazing website under Higher Education Policy Intern. This form asks for a cover letter and resume detailing relevant academic and professional experiences and explaining their desire to complete the internship. Applicants should also indicate 1-2 references (at least one within political science or policymaking fields). Any questions or additional materials should be sent to Meredith Stewart, Operations Manager at: meredith@stophazing.org with the subject line: StopHazing – Higher Education Policy Internship.

*Additional materials may be requested depending on applicant internship preferences (e.g., writing sample, creative work, social media samples/portfolio).



**Deadline:**

Review of applications will begin immediately and will continue until the position(s) is filled. Depending on the applicant's academic needs, a start date can be tailored to correlate with the academic term.

*This internship is a multi-organization internship jointly funded by StopHazing and Clery Center. Although interns will directly report to Meredith from StopHazing and Jessica Mertz, Executive Director of Clery Center, the internship is considered a StopHazing and Clery Center internship.

StopHazing

StopHazing's mission is to promote safe school, campus, and organizational climates through research, resource sharing, and the development of data-driven strategies for hazing prevention and ethical leadership development and practice.

- *Research to practice*

Purposeful and rigorous inquiry to develop an evidence base that informs knowledge and practice.

- *Collaboration*

Mutually beneficial engagement with organizational partners and individuals to achieve common goals.

- *Leadership*

Action for healthy group and organizational environments that are inclusive and equitable.

**Clery Center**

Clery Center's mission is to work together with college and university communities to create safer campuses.

- We honor our organization's history by leading with mind and heart.
- We are collaborative & pursue strong partnerships that are based on joint success and open, constructive communication.
- We believe that prevention is critical to campus safety.
- We are persistent, action-oriented, and deliver results that have real impact.